



# MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

Date: December 6, 2018

To: KATIE ACTON  
1101 WEIRES AVENUE  
LAVALE, Maryland, 21502

Re: **Eligible for Full DDA Services**

THIS LETTER AFFECTS YOUR ACCESS TO SERVICES. IF YOU NEED HELP TO UNDERSTAND THIS LETTER, PLEASE CONTACT Western Maryland Regional Office at (301) 791-4670.

THIS LETTER IS AVAILABLE IN ACCESSIBLE FORMATS. TO REQUEST ANOTHER FORMAT, PLEASE CONTACT Western Maryland Regional Office at (301) 791-4670.

The Developmental Disabilities Administration (DDA) Western Maryland Regional Office (WMRO) received your Request for Reconsideration for DDA services dated 12/04/2018. This letter determines whether you meet the level of care criteria to receive DDA services. This letter also explains your determination, and your right to a hearing.

## SUMMARY

**You have been found eligible for DDA services, as defined and described in DDA's Community Pathways waiver ("full DDA services"), because you meet all the criteria for "developmental disability."**

There currently is no funding for these services for you.

You have been placed on the DDA Waiting List in the following priority category: Crisis Prevention.

## EXPLANATION ON ELIGIBILITY FOR DDA SERVICES

Individuals, who meet all five criteria in the definition of "developmental disability" in Maryland Annotated Code, Health-General Article, §7-101(f), are eligible for full DDA services, pursuant to Health-General §7-403(b).

## EXPLANATION OF WAITING LIST AND REGISTRY

There currently is no funding for new participants in DDA services. Therefore, eligible individuals are placed on the waiting list or, if they are close to becoming Transitioning Youth, on the Future Needs Registry for DDA services, until funding becomes

available.

An individual's place on the waiting list is determined first by his or her priority category, then by longest wait time. The priority categories are ranked in the following order:

1. Crisis Resolution
2. Crisis Prevention
3. Current Request

Generally, those persons in "Crisis Resolution" are funded before those in "Crisis Prevention", and those in "Crisis Prevention" are funded before those in "Current Request". Within the priority category, individuals are ranked based on how long they have been on the waiting list. See Maryland Code of Regulation (COMAR) 10.22.12.07 for an explanation of categories.

A person who is registered as "Future Needs" will not be eligible for DDA services until some point in the future, and therefore not placed on the DDA waiting list. In the meantime, the information is kept in the Registry.

It is not likely that funding will become available this fiscal year for persons on the waiting list for DDA services. However, if such funding were to become available for your place in your category, DDA will contact you about preparing an application packet for the DDA Community Pathways Waiver.

#### CHANGE IN CIRCUMSTANCE

If your circumstances change and you wish to be considered to be in a different priority category, please contact Amanda Paul (3017221470).

#### REQUEST FOR RECONSIDERATION

As to your service priority category, if you have information **in addition to** that which you provided with your application for DDA services, you may send that information to the Regional Office **with a Request for Reconsideration**. Whether or not that request is granted, you will receive a new Determination Letter. If you decide to request a hearing on the determination on your Request for Reconsideration, the time limits for requesting the hearing will start from the date on the new determination letter. A Request for Reconsideration form is enclosed with this letter.

#### HEARING RIGHTS

On the determination of **your service priority category**, you, or your authorized representative on your behalf, have the right to request a Medicaid Fair Hearing ("an appeal"), as explained in the enclosed notice.

To appeal, you must mail a written Request for a Medicaid Fair Hearing **within 90 calendar days after the date** on this letter. DDA will allow four extra days for the mailed request to reach MDH. Enclosed with this letter is a notice explaining your appeal rights and who may be an authorized representative, and a form that you may use to request a Medicaid Fair Hearing.

**COORDINATION OF COMMUNITY SERVICES**

DDA has authorized coordination of community services to provide assistance to individuals who meet the five criteria for "developmental disability" and are on the DDA Waiting List.

Coordination of community services help people with the following:

- Identifying goals and needs
- Gaining access to available needed supports and services, including non-DDA services
- Maintaining and updating eligibility for services from DDA and other programs
- Monitoring to ensure that appropriate and approved services are received

In some regions, more than one Coordination of Community Service Agency may be available. In that case, you will be sent a letter explaining how to make a choice of Coordinator of Community Service.

If you have any questions regarding this information, please contact Western Maryland Regional Office at (301) 791-4670.

Sincerely,



Cathy L Marshall  
Regional Director

cc: Amanda Paul

Enclosures: Medicaid Fair Hearing Rights Notice  
Request for Medicaid Fair Hearing  
Request for Reconsideration  
MHC Interpreter Services

WESTERN REGION DDA  
ELIGIBILITY APPROVAL FORM

NAME:

Acton, Katie

D.O.B 7/23/85

DATE CNR RECEIVED:

12/2/18

STATUS (PRIOR TO RECEIPT OF CURRENT CNR):

NOT ON WL  
 DD; ON WAITING LIST  
 SO; ON WAITING LSIT

NEW DECISION  
 UPDATE  
 RE-CONSIDERATION  
 RETURN TO WL

APPROVAL:

DD  
 SUPPORTS ONLY  
 NOT ELIGIBLE

PRIORITY LEVEL :

Current Request  
 Crisis Prevention  
 Crisis Resolution

TY YEAR:

N/A

NOTES:

Upgrade from CU to CP

APPROVED BY WMRO: Grace Rodriguez

DATE:

12/4/18