

# State Of Maryland

## 2019 Bond Initiative Fact Sheet

<b>1. Name Of Project</b>		
Heritage Frederick Capital Improvements		
<b>2. Senate Sponsor</b>	<b>3. House Sponsor</b>	
Young	K. Young	
<b>4. Jurisdiction</b> (County or Baltimore City)	<b>5. Requested Amount</b>	
Frederick County	\$25,000	
<b>6. Purpose of Bond Initiative</b>		
the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Heritage Frederick facility		
<b>7. Matching Fund</b>		
Requirements:  Equal	Type: The grantee shall provide and expend a matching fund	
<b>8. Special Provisions</b>		
<input type="checkbox"/> Historical Easement		<input checked="" type="checkbox"/> Non-Sectarian
<b>9. Contact Name and Title</b>	<b>Contact Ph#</b>	<b>Email Address</b>
Mary Boswell	301-663-1188, x107	mboswell@frederickhistory.org
<b>10. Description and Purpose of Organization</b> (Limit length to visible area)		
<p>The Historical Society of Frederick County, dba Heritage Frederick, is a nonprofit, educational and cultural organization established in 1892. Our mission is to preserve and share the unique and diverse history of Frederick County through engaging, interactive experiences that are relevant and accessible to all people. We do this through the care of 27,000 documents and 7,000 historical objects, and our research services on history, architecture, and genealogy. We offer exhibits and programs at our Museum in Frederick's historic district. We also provide programs in schools, nursing homes, fairs and malls. Heritage Frederick owns and maintains a museum and library built in 1824; a historic property with land and buildings constructed in 1799; and a modern facility that preserves our historical collections. Our activities benefit 15,000 people of all ages each year.</p>		

**11. Description and Purpose of Project (Limit length to visible area)**

Our annual operations budget is only \$447,000. We are prudent about our financial management and operate in the black. We submit this new request for funding because we must phase our building improvements in order to meet the required match and not dilute our mission-driven programs and research services. The goals of this project are to: make our Museum & Library (built in 1824) more welcoming and improve the quality of visitor experience, and raise rental revenue to support our mission. Specifically: 1.Repair and paint the entrance hall and 2nd floor hall. People comment on this beautiful, elegant space with its winding staircase, and the walls and ceilings are peeling. 2. Modify the Reed Room to improve its present function as a meeting and reception space, and increase rental revenue. Work entails installing a new floor, cabinets, lighting, electrical wiring and install an overhead mount kit for a projector in the ceiling.

*Round all amounts to the nearest \$1,000. The totals in Items 12 (Estimated Capital Costs) and 13 (Proposed Funding Sources) must match. The proposed funding sources must not include the value of real property unless an equivalent value is shown under Estimated Capital Costs.*

**12. Estimated Capital Costs**

<b>Acquisition</b>	
<b>Design</b>	
<b>Construction</b>	\$47,500
<b>Equipment</b>	\$2,500
<b>Total</b>	\$50,000

**13. Proposed Funding Sources - (List all funding sources and amounts.)**

Delaplaine Foundation (not confirmed)	\$15,000
Carlson Family Foundation (not confirmed)	\$4,750
Rotary Club of Carroll Creek (not confirmed)	\$1,750
G. Frank Thomas Foundation (not confirmed)	\$3,500
Bond Bill	\$25,000
<b>Total</b>	\$50,000

<b>14. Project Schedule (Enter a date or one of the following in each box. N/A, TBD or Complete)</b>			
<b>Begin Design</b>	<b>Complete Design</b>	<b>Begin Construction</b>	<b>Complete Construction</b>
		1/6/2020	3/31/2020
<b>15. Total Private Funds and Pledges Raised</b>	<b>16. Current Number of People Served Annually at Project Site</b>	<b>17. Number of People to be Served Annually After the Project is Complete</b>	
0.00	15,000	16,500	
<b>18. Other State Capital Grants to Recipients in the Past 15 Years</b>			
<b>Legislative Session</b>	<b>Amount</b>	<b>Purpose</b>	
2017	\$25,000	Capital Improvements	
2018	\$25,000	Capital Improvements	
<b>19. Legal Name and Address of Grantee</b>		<b>Project Address (If Different)</b>	
Historical Society of Frederick County, Inc. dba Heritage Frederick 24 E. Church St. Frederick, MD 21701			
<b>20. Legislative District in Which Project is Located</b>	3A - Frederick County		
<b>21. Legal Status of Grantee (Please Check One)</b>			
<b>Local Govt.</b>	<b>For Profit</b>	<b>Non Profit</b>	<b>Federal</b>
[ ]	[ ]	[ X ]	[ ]
<b>22. Grantee Legal Representative</b>		<b>23. If Match Includes Real Property:</b>	
<b>Name:</b>	Scott A. Morrison	<b>Has An Appraisal Been Done?</b>	Yes/No
<b>Phone:</b>	301-694-6262		No
<b>Address:</b>		<b>If Yes, List Appraisal Dates and Value</b>	
141 W. Patrick St. Frederick, MD 21701			

<b>24. Impact of Project on Staffing and Operating Cost at Project Site</b>			
<b>Current # of Employees</b>	<b>Projected # of Employees</b>	<b>Current Operating Budget</b>	<b>Projected Operating Budget</b>
12	9	447000.00	500000.00
<b>25. Ownership of Property (Info Requested by Treasurer's Office for bond purposes)</b>			
<b>A. Will the grantee own or lease (pick one) the property to be improved?</b>			Own
<b>B. If owned, does the grantee plan to sell within 15 years?</b>			No
<b>C. Does the grantee intend to lease any portion of the property to others?</b>			No
<b>D. If property is owned by grantee any space is to be leased, provide the following:</b>			
<b>Lessee</b>	<b>Terms of Lease</b>	<b>Cost Covered by Lease</b>	<b>Square Footage Leased</b>
<b>E. If property is leased by grantee - Provide the following:</b>			
<b>Name of Leaser</b>	<b>Length of Lease</b>	<b>Options to Renew</b>	
<b>26. Building Square Footage:</b>			
<b>Current Space GSF</b>	9181		
<b>Space to be Renovated GSF</b>	2820		
<b>New GSF</b>	9181		

**27. Year of Construction of Any Structures Proposed for Renovation, Restoration or Conversion**

1824

**28. Comments**

We listed potential sources of matching income. Their funding deadlines are in the fall 2019. Some of the foundations are now supporting our current preservation projects. All of the foundations have consistently supported our preservation projects, and the amounts indicated on this form are in the range of their past contributions. We are confident that we will find matching funding as we have in the past.

We scheduled the projects to begin in January 2020, during the time of our lowest visitation, and we understand that it will take at least six months after the award is announced to have the funding released. We are prepared to close the building during the construction.

The current GSF of the property, including the garden, is 19,530. The GSF of the Museum and Library building is 9,181.

Areas to be addressed:

1. Entrance Hallway, on the first floor, where visitors are greeted and tours begin. It leads to three exhibition rooms and our multi-purpose Reed Room. Painting and repairing the walls and ceiling of the Entrance Hallway will make the space more welcoming.
2. Stair Hall that connects the first and second floors. This has a large winding staircase. Painting and repairing these walls and ceiling will make the space more welcoming.
3. Second Floor Hallway, which has objects on display, including our 18th century tall case clocks. This hallway leads to four exhibition rooms, including one room dedicated to children and families. Painting the walls and ceiling will be coordinated with the stair hall and first floor hall. There is no separation between these three spaces.
4. The Reed Room on the first floor. This room is a multi-purpose space, located off the Entrance Hallway. It is used for children's activities, adult education, meetings, and rentals with our Heritage Garden. The room seriously needs a new floor (which has broken tiles), and lighting (to give the room more light), and fresh paint on the woodwork and walls. Installing an overhead projector mechanism would give us more space and reduce having to bring out a small table with additional cables each time we give a lecture. The modifications to this space would improve our services to our visitor, and encourage additional rentals for much-needed income.