

# HOUSE BILL 138

C2

(7lr0161)

## ENROLLED BILL

— *Economic Matters/ Education, Health, and Environmental Affairs* —

Introduced by **Chair, Economic Matters Committee (By Request – Departmental – Labor, Licensing and Regulation)**

Read and Examined by Proofreaders:

\_\_\_\_\_  
Proofreader.

\_\_\_\_\_  
Proofreader.

Sealed with the Great Seal and presented to the Governor, for his approval this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ o'clock, \_\_\_\_\_ M.

\_\_\_\_\_  
Speaker.

### CHAPTER \_\_\_\_\_

1 AN ACT concerning

2 **Occupational and Professional Licensing Boards, Commissions, and Regulatory**  
3 **Entities – Notifications of Applicants, Licensees, Registrants, and Permit**  
4  **Holders**

5 FOR the purpose of altering the methods by which certain occupational and professional  
6 licensing boards, commissions, and other regulatory entities are authorized to send  
7 certain notices to certain applicants and certain renewal notices to certain licensees,  
8 registrants, or permit holders *subject to a certain condition*; altering certain  
9 requirements for, and the contents of, certain notices; and generally relating to  
10 notifications of licensees, registrants, permit holders, and certificate holders  
11 regulated by occupational and professional licensing boards, commissions, and other  
12 regulatory entities.

13 BY repealing and reenacting, with amendments,

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#### EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.

*Italics indicate opposite chamber/conference committee amendments.*



1 Article – Business Occupations and Professions

2 Section 2–305(f) and (g)(1), 2–309(a), 2–311(b), 2–313(c)(2), 2–405(a), 2–407(b),  
 3 3–309(b), 3–408(b), 4–304.1(c), 4–310(c), 4–405(c), 4–506(b), 5–307(e),  
 4 5–311(c), 5–405(c), 5–506(b), 6–306(g), 6–310(b), 6–311(d)(2), ~~6.5–312(b)(1),~~  
 5 6.5–312(b), 7–306(a), 7–308(b), 8–307(b), 9–309(b), 9–408(b), 11–408(b),  
 6 12–308(b), 13–308(c), ~~14–314(b)(1)~~ 14–314(b), 14–407(b), ~~15–314(b)(1)~~  
 7 15–314(b), 15–406(b), 16–308(b), 16–3A–07(b), ~~16–5A–04(b)(2)~~  
 8 16–5A–04(b)(2) and (3), 17–314(d), 18–307(c), 19–308(c), 20–309(b),  
 9 21–306(a), and 21–308(b)

10 Annotated Code of Maryland

11 (2010 Replacement Volume and 2016 Supplement)

12 BY adding to

13 Article – Business Occupations and Professions

14 Section 16–15A–04(b)(3)

15 Annotated Code of Maryland

16 (2010 Replacement Volume and 2016 Supplement)

17 BY repealing and reenacting, with amendments,

18 Article – Business Regulation

19 Section 5–307(b), 8–308(c), 9A–304(c), 12–207(b), and 12.5–209(d)

20 Annotated Code of Maryland

21 (2015 Replacement Volume and 2016 Supplement)

22 BY repealing and reenacting, with amendments,

23 Article – Public Safety

24 Section 12–833(b)

25 Annotated Code of Maryland

26 (2011 Replacement Volume and 2016 Supplement)

27 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,

28 That the Laws of Maryland read as follows:

29 **Article – Business Occupations and Professions**

30 2–305.

31 (f) (1) The Board shall mail **OR ELECTRONICALLY TRANSMIT** to each  
 32 applicant notice of the applicant’s examination score.

33 (2) Any applicant who requests an appointment within 60 days after the  
 34 date on which the notice is mailed **OR ELECTRONICALLY TRANSMITTED** may review the  
 35 applicant’s answers to the examination.

36 (g) (1) If the Board uses the services of the American Institute of Certified  
 37 Public Accountants to grade an examination, the Board may [send] **MAIL OR**

1 **ELECTRONICALLY TRANSMIT** the examination answers to the Institute [by electronic  
2 transmission, by mail, or by a private delivery service].

3 2–309.

4 (a) If an applicant qualifies for a license under this subtitle, the Board shall  
5 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

6 (1) the applicant has qualified for a license; and

7 (2) on receipt of a license fee set by the Board, the Board will issue a license  
8 to the applicant.

9 2–311.

10 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
11 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

12 ~~(i)~~ **(I)** a renewal application form; and

13 ~~(ii)~~ **(II)** a notice that states:

14 ~~(i)~~ **1.** the date on which the current license expires; **AND**

15 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
16 application for the renewal to be issued and mailed before the license expires; and

17 ~~(iii)~~ **(iii)**] the amount of the license fee.

18 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
19 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
20 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
21 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
22 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
23 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

24 2–313.

25 (c) (2) **(I)** At least 1 month before the inactive status of a licensee expires,  
26 the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known  
27 address of the licensee]:

28 ~~(i)~~ **1.** a renewal application form; and

29 ~~(ii)~~ **2.** a notice that states:

~~3.~~ A. the date on which the inactive status expires; AND

~~2.~~ B. [the date by which the Board must receive the renewal application for the renewal to be mailed before the inactive status expires; and

3.] the amount of the inactive status fee.

**(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS SUBSECTION PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

2-405.

(a) If an applicant qualifies for a permit under this subtitle, the Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

(1) the applicant has qualified for a permit; and

(2) on receipt of a permit fee set by the Board, the Board will issue a permit to the applicant.

2-407.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; AND

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

~~(iii)]~~ the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**

1 SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE  
2 PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS  
3 SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE  
4 NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

5 3-309.

6 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
7 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

8 ~~(1)~~ **(I)** a renewal application form; and

9 ~~(2)~~ **(II)** a notice that states:

10 ~~(i)~~ **1.** the date on which the current license expires; **AND**

11 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
12 application for the renewal to be issued and mailed before the license expires; and

13 (iii)] the amount of the license fee.

14 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
15 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
16 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
17 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
18 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
19 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

20 3-408.

21 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**  
22 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the  
23 permit holder]:

24 ~~(1)~~ **(I)** a renewal application form; and

25 ~~(2)~~ **(II)** a notice that states:

26 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

27 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
28 application for the renewal to be issued and mailed before the permit expires; and

29 (iii)] the amount of the permit fee.

1           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 2 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 3 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
 4 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
 5 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
 6 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 4-304.1.

8           (c) The Board or the Board's designees shall mail **OR ELECTRONICALLY**  
 9 **TRANSMIT** to each applicant notice of the applicant's examination results.

10 4-310.

11           (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
 12 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

13           ~~(i)~~ **(I)** a renewal application form; and

14           ~~(ii)~~ **(II)** a notice that states:

15           ~~(i)~~ **1.** the date on which the current license expires; **AND**

16           ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 17 application for the renewal to be issued and mailed before the license expires; and

18           (iii)] the amount of the renewal fee.

19           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 20 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 21 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 22 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 23 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 24 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

25 4-405.

26           (c) **(1)** At least 1 month before registration as an apprentice barber expires,  
 27 the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the apprentice barber[, at the  
 28 last known address of the apprentice barber]:

29           ~~(i)~~ **(I)** a renewal application form; and

30           ~~(ii)~~ **(II)** a notice that states:

1                   ~~(i)~~ **1.** the date on which the current registration as an  
2 apprentice barber expires; AND

3                   ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
4 application for the renewal to be approved, issued, and mailed before the registration  
5 expires; and

6                   (iii)] the amount of the renewal fee.

7                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
8 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
9 **SHALL MAIL TO THE APPRENTICE BARBER, AT THE LAST KNOWN ADDRESS OF THE**  
10 **APPRENTICE BARBER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
11 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
12 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13 4-506.

14           (b) **(1)** At least 1 month before a barbershop permit expires, the Board shall  
15 mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address  
16 of the holder]:

17                   ~~(1)~~ **(I)** a renewal application form; and

18                   ~~(2)~~ **(II)** a notice that states:

19                   ~~(i)~~ **1.** the date on which the current permit expires; AND

20                   ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
21 application for the renewal to be issued and mailed before the permit expires; and

22                   (iii)] the amount of the renewal fee.

23                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
24 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
25 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
26 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
27 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
28 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

29 5-307.

30           (e) The Board or the Board's designee shall mail **OR ELECTRONICALLY**  
31 **TRANSMIT** to each applicant notice of the applicant's examination result.

1 5-311.

2 (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
3 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

4 ~~(1)~~ **(I)** a renewal application form; and

5 ~~(2)~~ **(II)** a notice that states:

6 ~~(i)~~ **1.** the date on which the current license expires; **AND**

7 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
8 application for the renewal to be issued and mailed before the license expires; and

9 (iii)] the amount of the renewal fee.

10 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
11 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
12 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
13 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
14 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
15 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16 5-405.

17 (c) **(1)** At least 1 month before the registration of an individual expires, the  
18 Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known  
19 address of the individual]:

20 ~~(1)~~ **(I)** a renewal application form; and

21 ~~(2)~~ **(II)** a notice that states:

22 ~~(i)~~ **1.** the date on which the current registration expires; **AND**

23 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
24 application for the renewal to be issued and mailed before the registration expires; and

25 (iii)] the amount of the renewal fee.

26 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
27 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
28 **SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE**  
29 **INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**



1 SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE  
 2 NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

3 5-506.

4 (b) **(1)** At least 1 month before a beauty salon permit expires, the Board shall  
 5 mail **OR ELECTRONICALLY TRANSMIT** to the beauty salon permit holder[, at the last  
 6 known address of the holder]:

7 ~~(1)~~ **(I)** a renewal application form; and

8 ~~(2)~~ **(II)** a notice that states:

9 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

10 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 11 application for the renewal to be issued and mailed before the permit expires; and

12 ~~(iii)]~~ the amount of the renewal fee.

13 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 14 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 15 **SHALL MAIL TO THE BEAUTY SALON PERMIT HOLDER, AT THE LAST KNOWN ADDRESS**  
 16 **OF THE BEAUTY SALON PERMIT HOLDER, THE MATERIALS REQUIRED UNDER**  
 17 **PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE**  
 18 **BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**  
 19 **UNDELIVERABLE.**

20 6-306.

21 (g) Within 45 days after the examination, the State Board shall mail **OR**  
 22 **ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant's examination  
 23 score.

24 6-310.

25 (b) **(1)** At least 1 month before a State license expires, the State Board shall  
 26 mail **OR ELECTRONICALLY TRANSMIT** to the State licensee[, at the last known address  
 27 of the State licensee]:

28 ~~(1)~~ **(I)** a renewal application form; and

29 ~~(2)~~ **(II)** a notice that states:

30 ~~(i)~~ **1.** the date on which the current State license expires; **AND**

1                   ~~(ii)~~ **2.** [the date by which the State Board must receive the  
2 renewal application for the renewal to be issued and mailed before the State license expires;  
3 and

4                   (iii)] the amount of the renewal fee.

5                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
6 **THIS SUBSECTION IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE, THE**  
7 **STATE BOARD SHALL MAIL TO THE STATE LICENSEE, AT THE LAST KNOWN ADDRESS**  
8 **OF THE STATE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF**  
9 **THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE STATE BOARD**  
10 **RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**  
11 **UNDELIVERABLE.**

12 6–311.

13           (d) (2) **(I)** At least 1 month before the inactive status of an individual  
14 expires, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[,  
15 at the last known address of the individual]:

16                   ~~(i)~~ **1.** a renewal application form; and

17                   ~~(ii)~~ **2.** a notice that states:

18                   ~~1=~~ **A.** the date on which the inactive status expires; **AND**

19                   ~~2=~~ **B.** [the date by which the State Board must receive the  
20 renewal application for the renewal to be issued and mailed before the inactive status  
21 expires; and

22                   **3.]** the amount of the renewal fee.

23                   **(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH**  
24 **(I) OF THIS PARAGRAPH IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE,**  
25 **THE STATE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS**  
26 **OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS**  
27 **SUBSECTION PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD**  
28 **RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**  
29 **UNDELIVERABLE.**

30 6.5–312.

31           (b) (1) At least 1 month before a license expires, the Board shall mail **OR**  
32 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

- 1 (i) a renewal application form; and
- 2 (ii) a notice that states:
- 3 1. the date on which the current license expires; AND
- 4 2. [the date by which the Board must receive the renewal
- 5 application for the renewal to be issued and mailed before the license expires; and
- 6 3.] the amount of the renewal fee as required under § 6.5–207
- 7 of this title.

8 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**

9 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**

10 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**

11 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

12 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**

13 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

14 ~~[(2)]~~ **(3)** The failure of a licensee to receive the notice as provided for in

15 this subsection does not prevent the license from expiring as specified under subsection (a)

16 of this section.

17 7–306.

18 (a) If an applicant qualifies for a license under this subtitle, the Board shall mail

19 **OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

- 20 (1) the applicant has qualified for a license;
- 21 (2) on receipt of a \$55 license fee, the Board will issue a license to the
- 22 applicant; and
- 23 (3) if the applicant fails to pay the license fee within 30 days after receipt
- 24 of the notice, the applicant forfeits the right to be issued a license and, to obtain a license,
- 25 may be required to submit a new application and to pay a new application fee.

26 7–308.

27 (b) **(1)** At least 30 days before a license expires, the Board shall mail **OR**

28 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

- 29 ~~(1)~~ **(1)** a renewal application form; and

- 1           ~~(2)~~   **(II)** a notice that states:
- 2                           ~~(i)~~    **1.**    the date on which the current license expires; AND
- 3                           ~~(ii)~~   **2.**    [the date by which the Board must receive the renewal
- 4 application for the renewal to be issued and mailed before the license expires; and
- 5                           (iii)] the amount of the renewal fee.

6                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 7 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 8 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 9 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 10 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 11 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12 8–307.

13           (b)   **(1)** At least 30 days before the certificate expires, the Board shall mail **OR**  
 14 **ELECTRONICALLY TRANSMIT** to the certificate holder[, at the last known address of the  
 15 certificate holder]:

- 16                   ~~(1)~~    **(I)** a renewal application form;
- 17                   ~~(2)~~    **(II)** a notice that states[:
- 18                           (i)] the date on which the current certificate expires; and
- 19                           [(ii) the date by which the Board must receive the renewal application
- 20 for the renewal to be issued and mailed before the certificate expires; and]

21                   ~~(3)~~    **(III)** the amount of the certificate fee.

22                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 23 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 24 **SHALL MAIL TO THE CERTIFICATE HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
 25 **CERTIFICATE HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
 26 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
 27 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

28 9–309.

29           (b)   **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
 30 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

1           ~~(1)~~ **(I)** a renewal application form; and

2           ~~(2)~~ **(II)** a notice that states:

3                   ~~(i)~~ **1.** the date on which the current license expires; AND

4                   ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
5 application for the renewal to be issued and mailed before the license expires; and

6                   (iii)] the amount of the license fee.

7                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
8 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
9 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
10 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
11 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
12 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13 9–408.

14           (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**  
15 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the  
16 holder]:

17           ~~(1)~~ **(I)** a renewal application form; and

18           ~~(2)~~ **(II)** a notice that states:

19                   ~~(i)~~ **1.** the date on which the current permit expires; AND

20                   ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
21 application for the renewal to be issued and mailed before the permit expires; and

22                   (iii)] the amount of the permit fee.

23                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
24 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
25 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
26 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
27 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
28 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

29 11–408.

1 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
 2 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

3 ~~(1)~~ **(I)** a renewal application form; and

4 ~~(2)~~ **(II)** a notice that states:

5 ~~(i)~~ **1.** the date on which the current license expires; **AND**

6 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 7 application for the renewal to be issued and mailed before the license expires; and

8 (iii)] the amount of the renewal fee.

9 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 10 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 11 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 12 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 13 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 14 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

15 12-308.

16 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
 17 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

18 ~~(1)~~ **(I)** a renewal application form; and

19 ~~(2)~~ **(II)** a notice that states:

20 ~~(i)~~ **1.** the date on which the current license expires; **AND**

21 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 22 application for the renewal to be issued and mailed before the license expires; and

23 (iii)] the amount of the renewal fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 25 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 26 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 27 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 28 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 29 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

30 13-308.

1 (c) At least 1 month before a license expires, the Secretary shall mail **OR**  
 2 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

3 (1) a renewal application form; and

4 (2) a notice that states:

5 (i) the date on which the current license expires;

6 (ii) ~~that~~ the Secretary must receive the renewal application and the  
 7 statements required under § 13–309 of this subtitle, at least 15 days before the license  
 8 expiration date, for the renewal to be issued and mailed before the license expires;

9 (iii) the amount of the renewal fee;

10 (iv) ~~(iii)~~ that, if the statements required under § 13–309 of this  
 11 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per  
 12 day shall be charged against the licensee until the statements are received; and

13 (v) ~~(iv)~~ that the submission of a false statement in the renewal  
 14 application or in the annual statements is cause for revocation of the license.

15 14–314.

16 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**  
 17 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

18 (i) a renewal application form; and

19 (ii) a notice that states:

20 1. the date on which the current license expires; **AND**

21 2. [the date by which the Board must receive the renewal  
 22 application for the renewal to be issued and mailed before the license expires; and

23 3.] the amount of the license fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 25 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 26 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 27 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 28 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 29 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

1            ~~[(2)] (3)~~     The failure of a licensee to receive the notice for which this  
 2 subsection provides does not prevent the license from expiring as specified under subsection  
 3 (a) of this section.

4 14-407.

5            (b)    **(1)**     At least 1 month before a permit expires, the Board shall mail **OR**  
 6 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the  
 7 holder]:

8            ~~(i)~~    **(I)**     a renewal application form; and

9            ~~(ii)~~   **(II)**    a notice that states:

10           ~~(i)~~    **1.**     the date on which the current permit expires; **AND**

11           ~~(ii)~~   **2.**     [the date by which the Board must receive the renewal  
 12 application for the renewal to be issued and mailed before the permit expires; and

13           (iii)] the amount of the permit fee.

14           **(2)    IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 15 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 16 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
 17 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
 18 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
 19 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

20 15-314.

21           (b)    (1)     At least 1 month before a license expires, the Board shall mail **OR**  
 22 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

23           (i)     a renewal application form; and

24           (ii)    a notice that states:

25           1.     the date on which the current license expires; **AND**

26           2.     [the date by which the Board must receive the renewal  
 27 application for the renewal to be issued and mailed before the license expires; and

28           3.]     the amount of the license fee.



1           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 2 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 3 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 4 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 5 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 6 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7           ~~[(2)]~~ **(3)**     The failure of a licensee to receive the notice for which this  
 8 subsection provides does not prevent the license from expiring as specified under subsection  
 9 (a) of this section.

10 15–406.

11           (b) **(1)**     At least 1 month before a permit expires, the Board shall mail **OR**  
 12 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the  
 13 holder]:

14           ~~(1)~~ **(I)**     a renewal application form; and

15           ~~(2)~~ **(II)**    a notice that states:

16           ~~(i)~~     **1.**     the date on which the current permit expires; **AND**

17           ~~(ii)~~    **2.**     [the date by which the Board must receive the renewal  
 18 application for the renewal to be issued and mailed before the permit expires; and

19           (iii)] the amount of the permit fee.

20           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 21 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 22 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**  
 23 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
 24 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
 25 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

26 16–308.

27           (b) **(1)**     At least 1 month before the license expires, the Commission shall [send]  
 28 **MAIL OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the  
 29 licensee]:

30           ~~(1)~~ **(I)**     a renewal application form; and

31           ~~(2)~~ **(II)**    a notice that states:

1                   ~~(i)~~    **1.**     the date on which the current license expires; AND

2                   ~~(ii)~~   **2.**     [the date by which the Commission must receive the  
3 renewal application for the renewal to be issued and mailed before the license expires; and

4                   (iii)] the amount of the renewal fee.

5                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
6 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**  
7 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
8 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
9 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**  
10 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11 16-3A-07.

12           (b)   **(1)** At least 1 month before a license expires, the Commission shall mail  
13 **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the  
14 licensee]:

15                   ~~(1)~~   **(I)** a renewal application form; and

16                   ~~(2)~~   **(II)** a notice that states:

17                   ~~(i)~~    **1.**     the date on which the current license expires; and

18                   ~~(ii)~~   **2.**     the amount of the renewal fee.

19                   **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
20 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**  
21 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
22 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
23 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**  
24 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

25 16-5A-04.

26           (b)   (2) At least 1 month before a real estate appraiser trainee license expires,  
27 the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last  
28 known address of the licensee]:

29                   (i) a renewal application form; and

30                   (ii) a notice that states:

1 1. the date on which the current license expires; AND

2 2. [the date by which the Commission must receive the  
3 renewal application for the renewal to be issued and mailed before the license expires; and

4 3.] the amount of the renewal fee.

5 **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (2) OF**  
6 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**  
7 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
8 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (2) OF THIS SUBSECTION**  
9 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**  
10 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11 ~~[(3)]~~ **(4) The failure of a licensee to receive the notice under this**  
12 **subsection does not prevent the license from expiring as specified under subsection (a) of**  
13 **this section.**

14 17-314.

15 (d) (1) At least 1 month before a license expires, the Commission shall mail  
16 **OR ELECTRONICALLY TRANSMIT** to the licensee, as provided in paragraph (2) of this  
17 subsection:

18 (i) a renewal application form; and

19 (ii) a notice that states:

20 1. the date on which the current license expires; AND

21 2. [the date by which the Commission must receive the  
22 renewal application for the renewal to be issued and mailed before the license expires; and

23 3.] the amount of the renewal fee.

24 (2) (i) If the licensee is a real estate broker, the Commission shall mail  
25 **OR ELECTRONICALLY TRANSMIT** the renewal application form and notice to the principal  
26 office of the broker.

27 (ii) If the licensee is an associate real estate broker or a real estate  
28 salesperson, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** the renewal  
29 application form and notice to the principal office of the real estate broker with whom the  
30 licensee is affiliated.

1           **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OR (2)**  
 2 **OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**  
 3 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
 4 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
 5 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**  
 6 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 18–307.

8           (c) At least 1 month before a license expires, the Secretary shall mail **OR**  
 9 **ELECTRONICALLY TRANSMIT** to the agency[, at the last known address of the agency]:

10           (1) a renewal application form; and

11           (2) a notice that states:

12                   (i) the date on which the current license expires;

13                   (ii) ~~that~~ that the Secretary must receive the renewal application and  
 14 proof of insurance or bonding as required in § 18–401 of this title at least 15 days before  
 15 the license expiration date for the renewal to be issued and mailed before the license  
 16 expires;

17                   (iii)~~]~~ the amount of the renewal fee;

18                   ~~[(iv)]~~ ~~(iv)~~ that, if the complete renewal application and proof of  
 19 insurance or bonding as required in § 18–401 of this title are not received at least 15 days  
 20 before the license expiration date, a fee of \$25 per day shall be charged against the agency  
 21 until the day the license expires, at which time the agency shall be considered closed;

22                   ~~[(v)]~~ ~~(v)~~ that an agency may not be issued a license under this title  
 23 until all outstanding obligations are satisfied with the Secretary; and

24                   ~~[(vi)]~~ ~~(v)~~ that the submission of a false statement in the renewal  
 25 application or the submission of altered or false documents that are otherwise required is  
 26 cause for revocation of the agency license.

27 19–308.

28           (c) At least 1 month before a license expires, the Secretary shall mail **OR**  
 29 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

30           (1) a renewal application form; and

31           (2) a notice that states:

1 (i) the date on which the current license expires;

2 (ii) ~~that~~ the Secretary must receive the renewal application and the  
3 statements required under § 19–309 of this subtitle, at least 15 days before the license  
4 expiration date, for the renewal to be issued and mailed before the license expires;

5 (iii)~~]~~ the amount of the renewal fee;

6 ~~[(iv)]~~ ~~(III)~~ that, if the statements required under § 19–309 of this  
7 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per  
8 day shall be charged against the licensee until the statements are received; and

9 ~~[(v)]~~ ~~(IV)~~ that the submission of a false statement in the renewal  
10 application or in the annual statements is cause for revocation of the license.

11 20–309.

12 (b) At least 2 months before a license expires, the Secretary shall mail **OR**  
13 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

14 (1) a renewal application form; and

15 (2) a notice that states:

16 (i) the date on which the current license expires;

17 (ii) [that the Secretary must receive the renewal application at least  
18 21 days before the license expiration date, for the renewal to be issued and mailed before  
19 the current license expires;

20 (iii)] the amount of the renewal fee; and

21 ~~[(iv)]~~ ~~(III)~~ that the submission of a false statement in the renewal  
22 application or in the annual statements is cause for revocation of the license.

23 21–306.

24 (a) If an applicant qualifies for a registration under this subtitle, the Board shall  
25 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

26 (1) the applicant has qualified for a registration; and

27 (2) on receipt of a registration fee set by the Board, the Board will issue a  
28 registration to the applicant.

1 21-308.

2 (b) **(1)** At least 1 month before a registration expires, the Board shall mail **OR**  
 3 **ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the  
 4 individual]:

5 ~~(1)~~ **(I)** a renewal application form; and

6 ~~(2)~~ **(II)** a notice that states:

7 ~~(i)~~ **1.** the date on which the current registration expires; **AND**

8 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 9 application for the renewal to be issued and mailed before the registration expires; and

10 (iii)] the amount of the renewal fee.

11 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 12 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 13 **SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE**  
 14 **INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**  
 15 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**  
 16 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

### 17 Article – Business Regulation

18 5-307.

19 (b) **(1)** At least 90 days before a registration or permit expires, the Director  
 20 shall mail **OR ELECTRONICALLY TRANSMIT** to the registrant or permit holder[, at the  
 21 last known address of the registrant or permit holder]:

22 ~~(1)~~ **(I)** a renewal application form; and

23 ~~(2)~~ **(II)** a notice that states:

24 ~~(i)~~ **1.** the date on which the current registration or permit  
 25 expires; **AND**

26 ~~(ii)~~ **2.** [the date by which the Director must receive the renewal  
 27 application for the renewal to be issued and mailed before the registration or permit  
 28 expires; and

29 (iii)] the amount of the renewal fee.

1           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 2 **THIS SUBSECTION IS RETURNED TO THE DIRECTOR AS UNDELIVERABLE, THE**  
 3 **DIRECTOR SHALL MAIL TO THE REGISTRANT OR PERMIT HOLDER, AT THE LAST**  
 4 **KNOWN ADDRESS OF THE REGISTRANT OR PERMIT HOLDER, THE MATERIALS**  
 5 **REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS**  
 6 **OF THE DATE THE DIRECTOR RECEIVED THE NOTICE THAT THE ELECTRONIC**  
 7 **TRANSMISSION WAS UNDELIVERABLE.**

8 8-308.

9           (c) **(1)** At least 1 month before a license expires, the Commission shall mail  
 10 **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the  
 11 licensee]:

12           ~~(1)~~ **(I)** a renewal application form; and

13           ~~(2)~~ **(II)** a notice that states:

14           ~~(i)~~ **1.** the date on which the current license expires; **AND**

15           ~~(ii)~~ **2.** [the date by which the Commission must receive the  
 16 renewal application for the renewal to be issued and mailed before the license expires; and

17           (iii)] the amount of the renewal fee.

18           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 19 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**  
 20 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
 21 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
 22 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**  
 23 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

24 9A-304.

25           (c) The Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT** written  
 26 notice of the date, hour, and place of examination to each applicant for a license who is  
 27 required to pass the examination.

28 12-207.

29           (b) **(1)** At least 1 month before a license expires, the Secretary shall mail **OR**  
 30 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

31           ~~(1)~~ **(I)** a renewal application form; and

1           ~~(2)~~    **(II)**    a notice that states:

2                           ~~(i)~~    **1.**     the date on which the current license expires; AND

3                           ~~(ii)~~   **2.**     [the date by which the Secretary must receive the renewal  
4 application for the renewal to be issued and mailed before the license expires; and

5   (iii)] the amount of the renewal fee.

6                           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
7 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**  
8 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
9 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
10 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**  
11 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12 12.5–209.

13           (d)   **(1)**    At least 60 days before a license expires, the Secretary shall mail OR  
14 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

15                           ~~(1)~~    **(I)**     a renewal application form;

16                           ~~(2)~~    **(II)**    a form that allows a licensee to update the information submitted  
17 in the original application or state that the information is current and accurate;

18                           ~~(3)~~    **(III)**   except as provided in subsection (e) of this section, a form that  
19 requires the licensee to agree to continue to comply with each requirement applicable to  
20 the original application; and

21                           ~~(4)~~    **(IV)**    a notice that states:

22   ~~(i)~~    **1.**     the date on which the current license expires; AND

23   ~~(ii)~~   **2.**     [the date by which the Secretary must receive the renewal  
24 application for the renewal to be issued and mailed before the license expires; and

25   (iii)] the amount of the renewal fee.

26                           **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
27 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**  
28 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**  
29 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**  
30 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**  
31 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**



1 Article – Public Safety

2 12–833.

3 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**  
 4 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

5 ~~(i)~~ **(I)** a renewal application form; and

6 ~~(ii)~~ **(II)** a notice that states:

7 ~~(i)~~ **1.** the date on which the current license expires; **AND**

8 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal  
 9 application for the renewal to be issued and mailed before the license expires; and

10 (iii)] the amount of the renewal fee.

11 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**  
 12 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**  
 13 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**  
 14 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**  
 15 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**  
 16 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

17 **SECTION 2. AND BE IT FURTHER ENACTED, That:**

18 **(a) Before an occupational and professional licensing board, commission, or other**  
 19 **regulatory entity may electronically transmit a communication as authorized under Section**  
 20 **1 of this Act, the board, commission, or entity shall:**

21 **(1) mail a notice informing the licensee, registrant, or permit holder that the**  
 22 **board, commission, or entity will switch from a system of physical mail to a system of**  
 23 **electronic transmission; and**

24 **(2) inquire whether the e-mail address that the board, commission, or entity**  
 25 **has on file is a current and valid e-mail address for the licensee, registrant, or permit holder.**

26 **(b) If a licensee, registrant, or permit holder does not respond within 30 days after**  
 27 **the board, commission, or entity mails the notice required under subsection (a) of this**  
 28 **section, the board, commission, or entity may assume that the e-mail address is current and**  
 29 **valid and may electronically transmit communications as authorized under Section 1 of this**  
 30 **Act.**

1 SECTION ~~2~~ 3 AND BE IT FURTHER ENACTED, That this Act shall take effect  
2 October 1, 2017.

Approved:

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Governor.

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Speaker of the House of Delegates.

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President of the Senate.