

State of Maryland

2015 Bond Bill Fact Sheet

1. Senate LR # Bill #		House LR # Bill #		2. Name of Project	
		lr2996	hb1228	Town of Capitol Heights Public Works Modular Home	
3. Senate Bill Sponsors				House Bill Sponsors	
				C. Howard	
4. Jurisdiction (County or Baltimore City)			5. Requested Amount		
Prince George's County			\$350,000		
6. Purpose of Bill					
the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Town of Capitol Heights Public Works Modular Home					
7. Matching Fund					
Requirements:		Type:			
Unequal \$50,000		The grantee shall provide and expend a matching fund.			
8. Special Provisions					
<input checked="" type="checkbox"/> Historical Easement			<input checked="" type="checkbox"/> Non-Sectarian		
9. Contact Name and Title		Contact Phone		Email Address	
Stevie Cox		3013360626		Townadministrator@capitolheightsmd.com	
10. Description and Purpose of Grantee Organization (Limit Length to Visible area)					
The Town of Capitol Heights is located in Prince George's County, MD and adjacent to Washington, DC. As per the 2010 Census, the Town has a population of 4,337 residents.					

11. Description and Purpose of Project (Limit Length to Visible area)

The Town is requesting a bond bill for the addition of a modular home for its Public Works facility. Currently the Public Works Department is operating out of a utility trailer and a shed to store public works equipment. The Public Works department is comprised of a Public Works Manager as well as a cadre of special project team members, approximately ten (10) people are working out of this space. This dynamic makes the current facility in use incapable of properly meeting the office space and storage needs of the Public Works Department.

In an effort to provide the best customer service to our emerging township, it is imperative that our Public Works Facility is upgraded in order to meet the demands of our residents in an efficient manner.

Round all amounts to the nearest \$1,000. The totals in Items 12 (Estimated Capital Costs) and 13 (Proposed Funding Sources) must match. The proposed funding sources must not include the value of real property unless an equivalent value is shown under Estimated Capital Costs.

12. Estimated Capital Costs

Acquisition	
Design	\$50,000
Construction	\$150,000
Equipment	\$200,000
Total	\$400,000

13. Proposed Funding Sources – (List all funding sources and amounts.)

Source	Amount
State	\$350,000
Local Government	\$50,000
Total	\$400,000

14. Project Schedule (Enter a date or one of the following in each box. N/A, TBD or Complete)			
Begin Design	Complete Design	Begin Construction	Complete Construction
TBD	TBD	TBD	TBD
15. Total Private Funds and Pledges Raised		16. Current Number of People Served Annually at Project Site	17. Number of People to be Served Annually After the Project is Complete
0.00		4337	4337
18. Other State Capital Grants to Recipients in Past 15 Years			
Legislative Session	Amount	Purpose	
2008	150000.00	For the acquisition of 119 Capitol Heights Blvd as a Town Municipal building	
2014	50000.00	To upgrade the public works trailer.	
19. Legal Name and Address of Grantee		Project Address (If Different)	
Town Hall Vivian Dodson Municipal Center One Capitol Heights Blvd Capitol Heights, Maryland 20743		6001 Central Avenue Capitol Heights, MD 20743	
20. Legislative District in Which Project is Located			
21. Legal Status of Grantee (Please Check one)			
Local Govt.	For Profit	Non Profit	Federal
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
22. Grantee Legal Representative		23. If Match Includes Real Property:	
Name:	Stevie Cox	Has An Appraisal Been Done?	Yes/No
Phone:	301-336-0626		No
Address:		If Yes, List Appraisal Dates and Value	
Town Hall Vivian Dodson Municipal Center One Capitol Heights Blvd Capitol Heights, Maryland 20743			

24. Impact of Project on Staffing and Operating Cost at Project Site			
Current # of Employees	Projected # of Employees	Current Operating Budget	Projected Operating Budget
10	10	775200.00	775200.00
25. Ownership of Property (Info Requested by Treasurer's Office for bond issuance purposes)			
A. Will the grantee own or lease (pick one) the property to be improved?			Own
B. If owned, does the grantee plan to sell within 15 years?			No
C. Does the grantee intend to lease any portion of the property to others?			No
D. If property is owned by grantee and any space is to be leased, provide the following:			
Lessee	Terms of Lease	Cost Covered by Lease	Square Footage Leased
E. If property is leased by grantee – Provide the following:			
Name of Leaser	Length of Lease	Options to Renew	
26. Building Square Footage:			
Current Space GSF	1000 sq Ft		
Space to Be Renovated GSF	1000 sq ft		
New GSF			
27. Year of Construction of Any Structures Proposed for Renovation, Restoration or Conversion		N/A	

28. Comments: (Limit Length to Visible area)

The Town is requesting a bond bill for the addition of a modular home for its Public Works facility. Currently the Public Works Department is operating out of a utility trailer and a shed to store public works equipment. The Public Works department is comprised of a Public Works Manager as well as a cadre of special project team members, approximately ten (10) people are working out of this space. This dynamic makes the current facility in use incapable of properly meeting the office space and storage needs of the Public Works Department.

The existing trailer has areas of leakage and storm damage, which has diminished its insulation and is not conducive for the proper storage of the Public Works motorized tools, much less as an office space. Also, the ventilation is poor throughout the trailer and the tools housed in the trailer are not secured within it due to space constraints.

Currently, there is no central building that contains all of the public works staff to assist town residents. More so, there is no area for the staff of ten (10) to remain oncall in one central location in times of inclement weather. Currently, the Public Works Manager is operating out of the Town Police Station due to the lack of insulation, proper ventilation, and space in the current Public Works trailer.

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