

Chapter 440

(House Bill 1040)

AN ACT concerning

State Personnel – Disciplinary Appeal and Grievance Procedure Documents – Electronic Transmission

FOR the purpose of authorizing the electronic transmission of certain disciplinary appeal documents and decisions to certain ~~appointing authorities, exclusive representatives, and employees~~ parties; requiring the Secretary of Budget and Management to make certain forms for initiating and processing grievances available on the Department of Budget and Management's Web site; authorizing the electronic transmission of certain copies of certain grievances and dispositions; and generally relating to electronic transmission of disciplinary appeal and grievance procedure documents.

BY adding to

Article – State Personnel and Pensions
Section 11–103(e)
Annotated Code of Maryland
(2009 Replacement Volume and 2013 Supplement)

BY repealing and reenacting, with amendments,

Article – State Personnel and Pensions
Section 12–108 and 12–403
Annotated Code of Maryland
(2009 Replacement Volume and 2013 Supplement)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:

Article – State Personnel and Pensions

11–103.

(E) ALL WRITTEN APPEAL DOCUMENTS AND ALL DECISIONS RENDERED UNDER THIS SUBTITLE MAY BE TRANSMITTED ELECTRONICALLY TO THE ~~APPOINTING AUTHORITY, THE EXCLUSIVE REPRESENTATIVE OF THE EMPLOYEE, AND THE EMPLOYEE~~ APPROPRIATE PARTIES.

12–108.

The Secretary shall:

(1) provide for forms for initiating and processing grievances; **AND**

(2) **MAKE THE FORMS AVAILABLE ON THE DEPARTMENT'S WEB SITE.**

12-403.

(A) On conclusion of each step of a grievance proceeding, a copy of the grievance and its disposition shall be given to the grievant and the grievant's representative.

(B) **A COPY OF THE GRIEVANCE AND DISPOSITION REQUIRED TO BE PROVIDED UNDER SUBSECTION (A) OF THIS SECTION MAY BE TRANSMITTED ELECTRONICALLY.**

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2014.

Approved by the Governor, May 5, 2014.